

JOINT ORDER N° 60/B/1464 /AC/MINEDUB/MINESEC OF 06 JUIN 2024
 Fixing the calendar of the 2024/2025 school year in the Republic of Cameroon.

**THE MINISTER OF BASIC EDUCATION,
 THE MINISTER OF SECONDARY EDUCATION,**

- Mindful of The Constitution;
- Mindful of Decree No. 2011/408 of 9 December, 2011 to organize the Government;
- Mindful of Decree No. 2012/267 of June 11, 2012 to organize the Ministry of Secondary Education, as amended and supplemented by Decree No. 2018/190 of March 02, 2018 ;
- Mindful of Decree No. 2012/268 of June 11, 2012 to organize the Ministry of Basic Education ;
- Mindful of Decree No. n°2018/191 of March 02, 2018 to reorganize the Government;
- Mindful of Decree No. 2019/002 of January 4, 2019 to reorganize the Government,

HERE BY ORDERS AS FOLLOWS

CHAPTER I

GENERAL PROVISIONS



ARTICLE 1.- (1) This decree sets the calendar for the 2023/2024 school year in the Republic of Cameroon.

(2) In all government and private schools under the Ministry of Basic Education and the Ministry of Secondary Education, the 2024/2025 school year shall begin on Monday, September 9, 2024 at 7:30 a.m. and ends on Thursday , July 31, 2025 at 3:30 p.m.

ARTICLE 2.- (1) During this school year, teaching/learning activities shall be done through face-to-face and/or through distance learning.

(2) Face-to-face teaching/learning activities are those organised onsite in schools, for learners of the same or different educational level, as the case may be.

(3) Distance teaching/learning activities shall be implemented in four ways:

- teaching/learning activities via Internet;
- teaching/learning activities via radio;
- teaching/learning activities via television;
- teaching/learning activities using self-study booklets for the benefit of students in disadvantaged areas where there is no access to the internet or radio and television signals.

CHAPTER II

BREAKDOWN OF THE SCHOOL YEAR

ARTICLE 3.- (1) The aforementioned school year shall be divided into terms.

(2) It comprises two breaks of two (02) weeks each.

ARTICLE 4.- (1) Break or holiday periods are defined as follows:

- 1st break: from Friday 20 December 2024 at 03.30 pm;
to Monday 06 January 2025 at 07.30 am.
- 2nd break: from Friday 04 April 2025 at 03.30 pm;
to Tuesday 22 April 2025 at 07.30am.

(2) Holidays for boarding students end the day before the start of the school year, before 6.00 p.m.

ARTICLE 5.- (1) Official examinations shall take place as follows:

- from Monday 12 May to Friday 25 July 2025, for Basic Education;
- from Wednesday 14 May to Thursday 31 July 2025, for Secondary Education.

(2) The dates on which these examinations take place shall be set and communicated to the Education Community by specific texts issued by the Minister of Basic Education and the Minister of Secondary Education, each in their respective areas of competence.

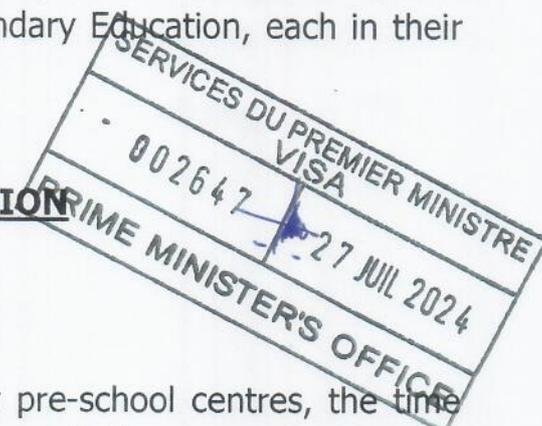
CHAPTER III

PEDAGOGIC ORGANISATION

Section 1

Time management

ARTICLE 6.- (1) In nursery schools and community pre-school centres, the time set aside for activities is 30 hours a week, divided equally between routines and



introductory activities that help develop children's autonomy and responsibility; this corresponds to an annual workload of 720 hours.

(2) In practising primary schools and ordinary primary schools, teaching/learning activities are organised around an annual workload of 1161 hours, i.e. 840 hours of systematic teaching, 240 hours of introduction to the integration of resources and the assessment of knowledge, skills and projects, as well as 81 hours of breaks.

(3) In practising primary schools and ordinary primary schools, teaching/learning activities are organised around a weekly workload of 32 hours 15 minutes in full-time schools while schools with the shift system, run a weekly workload of 26 hours, that is, an annual workload of 981 hours comprised of 728 hours of systematic teaching, 208 hours of introduction to the integration of resources and the assessment of knowledge, skills and projects as well as 45 hour of breaks

ARTICLE 7.- (1) In order to ensure rational use of time allocated to teaching/learning activities, the following daily class timetables will be observed, as appropriate:

-In nursery education, teaching/learning activities begin at 7.30 a.m. and end at 1.30 p.m., i.e. 06 hours of daily activities.

- In primary education, for full-time classes, teaching/learning activities start at 7.30 a.m. and end at 3 p.m. for all pupils in levels 1, 2 and 3, with a first break between 9.30 a.m. and 10 a.m. and a second break from 12 p.m. to 12.30 p.m;

(2) In the case of classes with the shift system, teaching/learning activities begin at 7.30 a.m. and end at 12.40 p.m. for pupils who attend classes in the morning. Afternoon classes start at 1pm and finish at 5.30pm, Monday to Friday. On Saturday mornings, classes run from 7.30 am to 12.30 pm.

ARTICLE 8.- For Secondary Education, teaching/learning activities will take place over thirty-six (36) weeks, for a minimum of 35 hours of lessons per week, including extra-curricular activities. That is 420 hours per term for a total of 1,260 hours for the school year, from which 210 hours must be deducted for assessments, giving 1,050 hours of teaching/learning. In any case, teaching/learning and remedial activities must be covered in a minimum of 900 hours.



ARTICLE 9.- Remediation is part of teaching/learning activities.

ARTICLE 10.- Extra-curricular activities will take place on Wednesday afternoons from 12.30pm to 3pm for the full-time system and every other Saturday mornings from 8am to 11am for the shift system.

ARTICLE 11.- The periods allocated to the activities referred to in articles 6, 7, 8 and 9 above are set as follows:

First Term: From Monday 09 September to Friday 29 November 2024;

Second Term: From Monday 02 December to Friday 20 December 2024 for the 1st part and from Monday 06 January to Friday 07 March 2025 for the 2nd part;

Third Term: From Monday 10 March to 04 April- 2025 for the 1st part and from Monday 22 April to Friday 06 March 2025 for the 2nd part.

ARTICLE 12.- (1)In schools each term allows for systematic teaching/learning activities, an introduction to the integration of acquired knowledge to solve complex and significant real life problems, assessment (diagnostic, formative and summative) of learning of all kinds, marking of scripts, remediation for students and student-teachers

(2) For each term, the school administration shall ensure that learning activities are carried out properly, that continuous assessment is organised in the form of supervised or unsupervised homework, which may be harmonised or standardised for the same level that remedial activities are organised and that report cards are issued.

Section 2 **Class size management**

ARTICLE 13.- (1) In nursery schools and community pre-school centres, the number of pupils per class shall be limited to thirty (30).

(2) Primary education must not exceed sixty (60) pupils per class.



(3) Secondary education must not exceed fifty (50) learners per class. The shift system shall only apply when the available infrastructure cannot accommodate all the learners.

ARTICLE 14.- Subject to the provisions of article 7 (1) and (2) above and taking into account the overcrowding of learners, coupled with the unavailability of classrooms and teachers, some schools may have to organise themselves into multigrade classes in order to guarantee a permanent offer of education to the children of the said locality.

Section 3 **Evaluations management**

ARTICLE 15.- (1) In Primary Education, pupils will be assessed progressively as they complete their lessons in each subject, in the form of supervised tests or homework, the scripts of which will be marked as the teacher deems appropriate.

(2) There is a weekly test at the end of each week in the core subjects which are the languages (French and English) and Mathematics.

(3) At the end of each month, each level unit, under the coordination of the Head Teacher, shall organise a monthly assessment focusing exclusively on core subjects, i.e. language (French/English Language), Mathematics, Science and Technology, the second official language and ICT

(4) At the end of each term, an evaluation covering all the subjects taught in each class is organised by each pedagogic unit under the coordination of the Head teacher.

(5) At the end of the school year, an annual evaluation is organised for each class. The assessment questions shall cover the entire annual syllabus for the class concerned, and the question papers shall be conceived by the Inspectorate of the Coordination of Teaching and forwarded by the Regional Delegate of Basic Education to the schools through Divisional Delegations and Sub-divisional Inspectorates of Basic Education.

ARTICLE 16.- (1) All learners' work, whether individual or in groups, within the framework of continuous assessment, supervised and homework, specific tasks to be done in groups, weekly and monthly tests, term and yearly exams must be marked by the teacher and compiled in a portfolio, which shall be given from time



to time to the pupils' parents, who shall check it and return it to the school as soon as possible

(2) In secondary education, each marked script bearing the student's mark must also bear the following items: the student's name, class and the level of competence evaluated and the level of acquisition of the said competence developed. In case of failure the pedagogic problem/gap must be identified and mentioned on the student's script. The marked script which shall bear the school stamp shall be returned to the teacher, after being signed by the learner's parent, or guardian, within a week. The script shall be returned to the student after verification

(3) The services in charge of pedagogy in secondary schools shall be responsible for drawing up and monitoring of the assessment timetables as agreed upon with each subject departmental.

(4) Summative assessments shall under no circumstances lead to holidays for learners in examination classes.

ARTICLE 17.- (1) The end of each term shall be punctuated by the following activities:

- ***In schools***

- a) The filling of learners' marks in report cards by the teacher;
- b) The calculation of averages and marks in report cards and handing over of report cards to students by the Class Master or class Teachers
- c) Consultation meetings between the school administration and class Masters, class Teachers, Heads of Department or Levels Coordinators of secondary, primary or nursery schools.

- ***In External Services of the Ministry of Basic Education.***

- a) The organization of consultation meetings between the Sub-divisional Inspector, the Divisional Delegate and the Regional Delegate with the team of pedagogic inspectors, in order to assess the work accomplished by the pupils and to determine ways to remedy the learning difficulties observed.
- b) The presentation and analysis of statistical synthesis related to program coverage, learners performance, with particular emphasis on fundamental subjects, the state of teachers' and pupils' school attendance shall be



presented and analyzed, in view of improving classroom practices and determining priority areas for intervention

(2) Transcripts drawn up in the form of report booklets containing the general assessments of Class Masters or Class Teachers and duly signed by the Head teacher or the School Directors are given to the pupils/students on the last day of each term. They must be returned to the school duly signed by the parents or guardians as soon as classes resume.

ARTICLE 18.- The statistical summary stated in article 17 shall be transmitted to the hierarchy, within a week after the holding of the said meetings, for appraisal and validation of the measures taken at local level.

ARTICLE 19.- (1) At the end of each term, the administration will organise pedagogic follow up activities including:

Assessment of results by a class council meeting chaired by the Principal or any top ranking official of the school. This meeting shall lead to the assessment of the following indicators:

- The workload coverage rate in the class in relation to the school year;
- Each subject's coverage rate in relation to the official annual programme;
- The students' attendance rate;
- The coverage rate of practical work in laboratories, specialised halls or workshops in relation to annual forecasts
- The success rate per subject;
- The class average;
- Recurrent pedagogic problems
- The rate of activities carried out in Nursery schools;
- Organisation of a departmental meeting to analyse results per class and to define new objectives and strategies for achieving them. Reports from these departmental meetings, together with the pedagogic follow-up sheets, shall be sent to the Regional Delegation, with a copy to the Divisional Delegation, within the same time frame. Pedagogic Advisers and Regional Pedagogic Inspectors are responsible for their respective exploitation. The conclusions shall be forwarded to central services within 8 days.



(2) At the close of the school year, a general report on all the pedagogic provisions hereto shall be sent to the central services.

ARTICLE 20.- The last two (02) days before the end of the term will be devoted, among other things, to the pedagogic follow-up referred to in article 19 above.

ARTICLE 21.- (1) The end-of-year examinations shall be organised internally by each school or each Divisional. . For the examination classes, the tests shall be set following the same format as those proposed for official examinations. In intermediate classes, the evaluations will be based on the school year's programme, duly communicated to the learners.

(2) The period set for the above-mentioned examinations and the marking of papers shall run from Monday 05 to Friday 23 May 2025. As a result of the provisions of paragraph (1) above, there shall no longer be any end-of-third-term examination.

ARTICLE 22.- (1) Report Cards shall summarise each learner's performance.

(2) The end-of-year report card shall summarise averages obtained in the course of the year in all the modules of the level of training as well as the decision of the end-of-year class council.

(3) Each page of the Report card shall bear the learner's marks, full name, date of birth, class and the indication "repeater" or "not repeater". Next to each targeted skill, a space shall be provided for the level of development of this skill over the term through the learner's mark and assessment.

(4) For all learners in a class, the marks in the report card must be filled by each teacher on a summary master sheet for record keeping.

(5) All other conservation methods shall invariably be based on this database, which shall be considered the most authentic.

ARTICLE 23.- Subject to the specific texts governing continuous assessment in nursery, primary and secondary education, the annual average for each learner shall be obtained by summing up the averages of the three (03) terms and dividing the total by three.

Section 4

In - Service training for support staff, teachers and pedagogic seminars

ARTICLE 24.- All nursery school, community pre-school and primary school teachers shall undergo in-service training through Pedagogic Days organised by the



Inspectorate General of Education in collaboration with the Regional Delegations of Basic Education via the Coordinating Inspectorates of Education.

ARTICLE 25.- (1) Pedagogic Days referred to in article 24 above shall be run by officials from Coordinating Inspectorates of Education, Divisional Delegations and Sub-divisional Inspectorates, carefully chosen by the Regional Delegate from the days proposed by Coordinating Inspectors of Education.

(2) The trainers' trainers thus targeted shall undergo a preliminary training facilitated by Inspectors of pedagogy or the National Pedagogic Inspectors of the Ministry of Basic Education of the Region where they work.

(3) For the 2024-2025 academic year, Pedagogic Days shall be held throughout the national territory from September 16 to October 14, 2024, both for the training of members of the pool of trainers and for the deployment of trainers in the various pedagogic areas.

(4) The themes of the Pedagogical Days and the related administrative and material modalities shall be subject of a specific text from the Minister of Basic Education.

ARTICLE 26.- (1) In addition to Pedagogic Days stated above, support and teaching staff are obliged to meet in Primary School Teachers' Seminars (UNAPED) or Nursery School Teachers' Seminars (UNIMAT) as the case may be, with a view to thematic consultations based on common discussions on the resolution of problems inherent in their teaching practices and on the development of resources with a view to improving the quality of learning

(2) UNAPED and UNIMAT shall be held at a regular frequency of 06 weeks, which means every Friday of the second week after the end of the learning unit.

(3) The agenda of these meetings shall revolve around themes agreed upon by the members in the areas of pedagogic administration, pedagogy itself and the didactics of the disciplines or activities taught in the various classes of nursery, community school and primary school.

CHAPTER IV **MISCELLANEOUS PROVISIONS**

ARTICLE 27.- (1) Staff meetings must be held no later than the last Friday prior to the start of the 2024/2025 school year for the first term and the first Friday of the beginning of each term for the other two terms.



(2) Departmental meetings shall be held at the beginning and end of each term. However, if necessary, an extraordinary meeting may be convened by the Head of Department or any other competent authority.

ARTICLE 28.- A number of days of particular interest to our education system shall be celebrated, as shown in the table below:

DATE	DAYS
Sunday 08 September 2024	International Literacy Day
Saturday 05 October 2024	World Teachers' Day
Friday 11 October 2024	National Day for the Promotion of Didactic Materials Made from Local and/or Recovered Materials
Tuesday 15 October 2024	International Hand washing Day
Friday 18 October 2024	National Guidance-Counselling Day
Thursday 21 November 2024	World Philosophy Day
From Monday 27 January to Monday 03 February 2025	Bilingualism Week
From Wednesday 05 to Tuesday 11 February 2025	Youth Week
Friday 21 February 2025	International Mother Language Day
Friday 07 March 2025	National Day of Arts and Cultures in Schools
From Thursday 13 to Friday 14 March 2025	"Open Business Days"
Monday 10 March 2025	Commonwealth Day
Thursday 20 March 2025	International Francophonie Day
Thursday 05 July 2025	World Environment Day

ARTICLE 29.- Épreuve zéro/mock examinations for secondary education (CEP-blanc/Mock FSLC) shall be held nationwide on Thursday 24 and Friday 25 April 2025.

ARTICLE 30.- Sports and Physical Education practical part for official examinations shall be carried out nationwide from Monday 28 April to Friday 16 May 2025.



ARTICLE 31.- The FENASSCO games, leagues A and B, shall take place during the 2nd term break.

ARTICLE 32.- (1) Holidays for teachers and administrative staff in nursery and primary, secondary and teacher training schools for the 2024/2025 school year shall begin on Friday 1 August 2025

(2) The dates for the start of the school year 2025-2026 are set as follows: Monday 1 September 2025 at 7.30 a.m. for administrative staff; Wednesday 03 September 2025 at 7.30 a.m., for teachers; Monday 08 September 2025 at 7.30 am, for students

ARTICLE 33.- (1) As an exception to articles 4 and 5, students who do not sit official examinations will be placed on leave on Friday 06 June 2025 at 3.30 pm.

(2) In addition, learners in nursery schools and community pre-school centres shall be placed on holiday during the three days prior to the departure of primary and secondary school learners, both during periods when classes are interrupted and at the end of the year.

(3) Upon departure on holidays of the above-mentioned nursery school learners, the Headmasters or heads of community pre-school centres must each take all necessary measures to ensure a festive departure on holiday ceremony in collaboration with the School Boards, their home municipalities, the PTAs and the parents or guardians of their learners.

CHAPTER V **FINAL PROVISIONS**

ARTICLE 34.- (1) Apart from legal holidays and those established by the Head of State's decrees, any other interruption of lessons must be authorised in advance exclusively by the Minister of Basic Education or the Minister of Secondary Education

(2) In any event, the total number of lessons taught to a learner during the 2024-2025 school year must not be less than 900 hours, excluding the time devoted for evaluations

ARTICLE 35.- (1) Registration fees for official examinations of the 2025 session, shall be compulsorily collected from the start of the school year by the Headmasters for MINEDUB and by the business operators retained within the framework of the memoranda of understanding signed with MINESEC, in



accordance with Instruction No. 18/00000000951/I/MINFI/DGTCFN/CLC of 22 November 2018 on the accounting of revenue collected and paid back via mobile phone and money transfer operators for the payment of school examinations fees for MINESEC.



(2) These fees shall be deposited into the accounts provided for this purpose no later than Thursday 31 October 2024 for MINESEC and 48 hours after collection for MINESEC.

(3) The fees referred to in paragraph (1) above remain those applicable for the 2024 session, with the exception of those relating to *the Brevet de Technicien en Hôtellerie (BT Hôtellerie)*, CAPIET/CAPIEMP/Teacher's grade I Certificate (technical or general).

(4) For these transactions, stamp duty, not included in the aforementioned charges, shall be collected in accordance with the procedures laid down by the Minister of Finance.

ARTICLE 36.- The Secretary General, the Inspectors General of Education, the Inspectors General of Services, the Director Général of Office du Baccalauréat du Cameroun, the Registrar of the GCE BOARD, the Inspectors Coordinator General in charge of Pedagogy, all Departmental Heads of the Central Services, the National Secretaries of the Different Orders of Private Education Organizations, the Regional and Divisional Delegates, the Education Secretaries, the sub Divisional Inspectors of education, Head Teachers and Principals are each in their respective functions are called upon to ensure the strict implementation of this present order which will be published in the official gazette in English and French./-

Yaounde, the 06 AOUT 2024

Laurent Serge ETOUYNDI NGOA,
MINISTER OF BASIC
EDUCATION



NALOVA LYONGA,
THE MINISTER OF SECONDARY
EDUCATION



2024-2025 SCHOOL CALENDAR

NO	SEMAINES/WEEKS	CONTENT AND BREAK PERIODS	OBSERVATIONS/REMARKS		
1st TERM					
01	09 Sep- 13 Sep 2024	KNOWLEDGE ACQUISITION ASSIMILATION ACTIVITIES (At least 420 teaching/ learning hours) ASSEMENT REMEDIAL WORK	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile. Remedial work must be done imperatively after evaluation. The assessment period is not imperative. Each establishment will adapt as it evolves. Remedial work, on the other hand, must be carried out after the assessments.		
02	16 Sep - 20 Sep 2024				
03	23 Sep - 27 Oct 2024				
04	30 Sep - 04 /Oct 2024				
05	07 Oct - 11 Oct 2024				
06	14 Oct - 18 Oct 2024				
07	21 Oct - 25 Oct 2024				
08	28 Nov - 01 Nov 2024				
09	04 Nov - 08 Nov 2024				
10	11 Nov - 15 Nov 2024				
11	18 Nov-22 Nov 2024				
12	25 Nov – 29 Nov2024				
2nd TERM					
01	02 Dec - 06 Dec 2024	KNOWLEDGE ACQUISITION ASSIMILATION ACTIVITIES			
02	09 Dec -13 Dec 2024				
03	16 Dec - 20 Dec 2024				
20 Dec 2024 - 06 Jan 2025 <i>1st BREAK</i>					
04	06 Jan - 10 Jan2025	KNOWLEDGE ACQUISITION ASSIMILATION ACTIVITIES at least 420 teaching/ learning hours) ASSEMENT REMEDIAL WORK <i>Youth Week :</i> <i>05-11 Feb 2025 The assessment period is not imperative, 27 Jan – 31 Jan 2025</i>	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile. Remedial work must be done imperatively after evaluation. The assessment period is not imperative. Each establishment will adapt as it evolves. Remedial work, on the other hand, must be carried out after the assessments.		
05	13 Jan - 17 Jan 2025				
06	20 Jan - 24 Jan 2025				
07	27jan 31 Jan 2025				
08	03 Feb - 07 Feb 2025				
09	10 Feb - 14 Feb 2025				
10	17 Feb- 21 Feb 2025				
11	24 Feb- 28 Feb 2025				
12	03 March- 07 March 2025				
3rd TERM					
01	10 March - 14 March 2025			KNOWLEDGE ACQUISITION ASSIMILATION ACTIVITIES; EVALUATIONS/ ASSESSMENTS REMEDICATION/REMEDIAL WORK minimum /At least 175 teaching/ learning hours)	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile. Remedial work must be done imperatively after evaluation. The assessment period is not imperative. Each establishment will adapt as it evolves. Remedial work, on the other hand, must be carried out after the assessments.
02	17 March-21 March 2025				
03	24 Marc mar 2025				
04	31 Mach Apr 2025				
04 Apr – 18 Apr2025 : <i>2nd BREAK (Easter : 20 April 2025)</i>					
05	22 Apr -25 Apr 2025	-TEACHING/ KNOWLEDGE ACQUISITION ;ASSIMILATION ACTIVITIES; ASSESSMENTS (minimum At least 245 teaching/ learning hours) <i>The start of Ramadan 1st March 2025 National Day : 20 May 2025 Ascension : 29 May 2025</i>	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile. remedial work must be done imperatively after evaluation. The assessment period is not imperative. Each establishment will adapt as it evolves. remedial work must be done imperatively after evaluation.		
06	28 Apr- 02 May 2025				
07	05 May 09 /May 2025				
08	12 May - 16 May 2025				
09	19 May – 23 May 2025				
10	26 May - 30 May 2025				
11	02 June-06 June 2025				
12	09 June- 13 June 2025				
From 12 May – 31 Jul 2025 : OFFICIAL EXAMINATIONS AND RESULTS					
From 1st Aug–30 Aug 2025 : / LEAVES FOR TEACHER					